

# GP Website Review Report



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#### 1. Introduction

Mission and Goal of Healthwatch Hackney

Healthwatch Hackney aims to provide equal and accessible care to all those in the borough. We aim to improve health and social care provision along with ensuring that the services within Hackney maintain high quality standards and meet the needs of the community.

These goals and standards include the review of GP practice websites. With the review of these GP websites, we hope to provide patients with a better access to online health resources. These websites can provide a variety of services to the patients along with information such as:

- Patient registration
- Complaints policy
- Complaint protocol
- General feedback
- Access to Patient Participation Groups

Another important aspect of the GP websites are the online health services which include online consultations and a prescription service, allowing patients to access healthcare with greater ease.

Overall, with the recommendations sent to GP practices concerning their website, we hope to improve patient relations with these practices and increase the accessibility of practice information. Healthwatch Hackney hopes to improve patient services in all aspects of health care, which includes the GP websites.

#### 2. Good Practice

Keeping GP practice websites up-to-date and easy to use is a crucial aspect of patient-service interaction. Good practice methods when it comes to GP websites include:

- Adding accessibility tools for patients such as screen readers, language translation and zoom features
- Creating websites which are easy to navigate
- Placing important information on the homepage, with easy access for patients
- Providing contact details of general practitioners and practice managers

After informing the GP practice managers of our recommended changes or additions, it is expected that the GP practices efficiently and effectively make

changes to their website. Response and action are both necessary in order to ultimately improve the care for their patients.



#### 3. Timeframe

The findings from each GP practice website were taken between May and December of 2019.

After all the data was collected, the practice managers of the GP practices received a review letter of their website in the form of email or through the post on January 21<sup>st</sup> or 22<sup>nd</sup>. These letters detailed any recommendations in order to improve patients' experience on their website. The practice managers were told, within the letter, that a response to their GP website review would be appreciated within seven days.

A follow up email was sent on February 12<sup>th</sup> to the GP practices who did not respond to the initial review letter.

## 4. Methodology

The following GP practices websites were reviewed:

- ❖ Allerton Road Medical Centre
- ❖ Athena Medical Centre
- ❖ Barretts Grove Surgery
- ❖ Barton House Health Centre
- ❖ Beechwood Medical Centre
- ❖ Brooke Road Surgery
- Cedar Practice
- Clapton Surgery
- Cranwich Road Spitzer and Partners
- Dalston Practice
- ❖ De Beauvoir Surgery
- Elm Practice
- Elsdale Street Surgery
- Gadhvi Practice
- ❖ Greenhouse Health Centre
- Healy Medical Centre
- Heron Practice
- ❖ Hoxton Surgery

- ❖ Kingsmead Healthcare
- Latimer Health Centre
- Lawson Practice
- Lea Surgery
- London Fields Medical Centre
- Lower Clapton GroupPractice
- Nightingale Practice
- Queensbridge GroupPractice
- Richmond Road Medical Centre
- \* Riverside Practice
- Rosewood Practice
- Sandringham Practice
- ❖ Shoreditch Park Surgery
- Somerford Grove Practice
- Spring Hill Practice

#### Criteria reviewed for each GP practice website:

#### General

- Out of office hours information listed
- Information on getting extended consultation
- Information on registering as new patient
- Observations in general

#### Accessibility

- Translate and/or language options
- Zoom feature
- Screen reader compatibility
- Easy to access via mobile
- Full website available via mobile
- Basic reading level using plain English
- Observations on accessibility

#### Complaints

- Complaints policy
- Easy to make complaints
- Option for general feedback
- Observations on complaints

#### Patient Participation Group

- Information on what a PPG is
- Information on how to join the PPG
- Are dates and times for meetings up to date?
- Are meeting minutes up to date?
- Observations on PPG

## **Digital Offerings**

- Can you book appointments online?
- Information available on ordering repeat prescriptions online
- Online consultations available
- Observations on digital offerings

### 5. Findings General

#### Criteria Scale

The websites were reviewed upon the criteria above with the following scale. The green indicates the information was either present or present with detail, the yellow indicates the criteria was met at a satisfactory level, the red indicates the information of the perspective criteria was minimal or not present.



GP Practice	Out of office hours information listed	Information on getting extended consultations	Information for new patients	Observations in general
Allerton Road				
Medical Centre				
Athena Medical				
Centre				
Barretts Grove				
Surgery				
Barton House				
Health Centre				
Beechwood				
Medical Centre				
Brooke Road				
Surgery				
Cedar Practice				
Clapton				
Surgery				
Cranwich Road				
Spitzer and				
Partners Dalston				
Practice				
De Beauvoir				
Surgery				
Ourgory				
Elm Practice				
_				
Elsdale Street				
Surgery				
Gadhvi Practice				
Healy Medical				
Centre				
Heron Practice				
Hoxton Surgery				
Kingsmead Healthcare				
Latimer Health				
Centre				
Lawson				
Practice				
Lea Surgery				
3 3 3 3 3 7 7				

London Fields Medical Centre  Lower Clapton Group Practice  Nightingale Practice  Queensbridge Group Practice  Richmond Road Medical Centre  Riverside Practice  Rosewood Practice  Sandringham Practice  Shoreditch Park Surgery  Somerford Grove Practice  Spring Hill Practice
Lower Clapton Group Practice  Nightingale Practice  Queensbridge Group Practice  Richmond Road Medical Centre  Riverside Practice  Rosewood Practice  Sandringham Practice Shoreditch Park Surgery  Somerford Grove Practice  Spring Hill
Group Practice Nightingale Practice Queensbridge Group Practice Richmond Road Medical Centre Riverside Practice Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Nightingale Practice  Queensbridge Group Practice  Richmond Road Medical Centre  Riverside Practice  Rosewood Practice  Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Practice  Queensbridge Group Practice  Richmond Road Medical Centre  Riverside Practice  Rosewood Practice  Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Group Practice  Richmond Road Medical Centre  Riverside Practice  Rosewood Practice  Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice  Spring Hill
Richmond Road Medical Centre Riverside Practice Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Road Medical Centre  Riverside Practice Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Centre Riverside Practice Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Riverside Practice Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Practice  Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Rosewood Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Practice Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Sandringham Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Practice Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Shoreditch Park Surgery Somerford Grove Practice Spring Hill
Surgery Somerford Grove Practice Spring Hill
Somerford Grove Practice Spring Hill
Grove Practice Spring Hill
Spring Hill
Statham Grove
Surgery Trowbridge
Practice
Well Street
Surgery
Wick Health
Centre

# Accessibility

GP Practice	Translate/Lang uage option	Zoom feature and screen reader compatibility	Mobile accessibility	Reading level using plain English
Allerton Road				
Medical Centre				
Athena				
Medical Centre				
<b>Barretts Grove</b>				
Surgery				
Barton House				
Health Centre				
Beechwood				
Medical Centre				

Brooke Road		
Surgery		
Cedar Practice		
Clapton		
Surgery		
Cranwich		
Road Spitzer and Partners		
Dalston		
Practice		
De Beauvoir		
Surgery		
Elm Practice		
Liiii i laolioe		
Elsdale Street		
Surgery		
Gadhvi		
Practice		
Healy Medical		
Centre		
Heron Practice		
Hoxton		
Surgery		
Kingsmead Healthcare		
Latimer Health		
Centre		
Lawson		
Practice		
Lea Surgery		
London Fields		
Medical Centre		
Lower Clapton		
Group Practice		
Nightingale		
Practice		
Queensbridge group Practice		
Richmond		
Road Medical		
Centre		
Riverside		
Practice		

Rosewood		
Practice		
Sandringham		
Practice		
Shoreditch		
Park Surgery		
Somerford		
Grove Practice		
Spring Hill		
Practice		
Statham Grove		
Surgery		
Trowbridge		
Practice		
Well Street		
Surgery		
Wick Health		
Centre		

# Complaints

GP Practice	Complaints policy	Easy to make complaints?	Option for general feedback?	Observations on complaints
Allerton Road				
Medical Centre				
Athena Medical				
Centre				
Barretts Grove				
Surgery				
Barton House				
Health Centre				
Beechwood				
Medical Centre				
Brooke Road				
Surgery				
Cedar Practice				
Clapton				
Surgery				
Cranwich Road				
Spitzer and				
Partners				
Dalston				
Practice				

De Beauvoir		
Surgery		
Elm Practice		
Elsdale Street		
Surgery		
Gadhvi Practice		
Healy Medical		
Centre		
Heron Practice		
Hoxton Surgery		
Kingsmead		
Healthcare		
Latimer Health		
Centre		
Lawson		
Practice		
Lea Surgery		
London Fields		
Medical Centre		
Lower Clapton		
<b>Group Practice</b>		
Nightingale		
Practice		
Queensbridge		
Group Practice		
Richmond		
Road Medical		
Centre		
Riverside		
Practice		
Rosewood		
Practice		
Sandringham		
Practice		
Shoreditch Park		
Surgery		
Somerford		
Grove Practice		
Spring Hill		
Practice		
Statham Grove		
Surgery		
Trowbridge		
Practice		

Well Street		
Surgery		
Wick Health		
Centre		

# **Patient Participation Group**

GP Practice	Information on what PPG is	Information on how to join PPG	Dates/times/ meeting minutes up to date?	Observations on PPG
Allerton Road Medical Centre				
Athena Medical Centre				
Barretts Grove Surgery				
Barton House Health Centre				
Beechwood Medical Centre				
Brooke Road Surgery				
Cedar Practice				
Clapton Surgery				
Cranwich Road Spitzer and Partners				
Dalston Practice				
De Beauvoir Surgery				
Elm Practice				
Elsdale Street Surgery				
Gadhvi Practice				
Healy Medical Centre				
Heron Practice				
Hoxton Surgery				
Kingsmead Healthcare				

Lotino an Llocalth		
Latimer Health		
Centre		
Lawson		
Practice		
Lea Surgery		
London Fields		
Medical Centre		
Lower Clapton		
Group Practice		
Nightingale		
Practice		
Queensbridge		
Group Practice		
Richmond		
Road Medical		
Centre		
Riverside		
Practice		
Rosewood		
Practice		
Sandringham		
Practice		
Shoreditch		
Park Surgery		
Somerford		
Grove Practice		
Spring Hill		
Practice		
Statham Grove		
Surgery		
Trowbridge		
Practice		
Well Street		
Surgery		
Wick Health		
Centre		

# **Digital Offerings**

GP Practice	Can you book appointments online?	Information available on ordering repeat prescription?	Online consultation available?	Observations on digital offerings
Allerton Road Medical Centre				
Athena Medical Centre				

Barretts Grove		
Surgery		
Barton House		
Health Centre		
Beechwood		
Medical Centre		
Brooke Road		
Surgery		
Cedar Practice		
Clapton		
Surgery		
Cranwich Road		
Spitzer and		
Partners		
Dalston		
Practice		
De Beauvoir		
Surgery		
Elm Practice		
Elsdale Street		
Surgery		
Gadhvi Practice		
Healy Medical		
Centre		
Heron Practice		
Hoxton Surgery		
Kingsmead		
Healthcare		
Latimer Health		
Centre		
Lawson		
Practice		
Lea Surgery		
London Fields		
Medical Centre		
Lower Clapton		
Group Practice		
Nightingale		
Practice		
Queensbridge		
Group Practice		
Richmond		
Road Medical		
Centre		
Riverside		
Practice		

Rosewood		
Practice		
Sandringham		
Practice		
Shoreditch Park		
Surgery		
Somerford		
Grove Practice		
Spring Hill		
Practice		
Statham Grove		
Surgery		
Trowbridge		
Practice		
Well Street		
Surgery		
Wick Health		
Centre		

## **Common Findings**

The following are a few common findings seen across all GP practice websites. These themes were absent from a majority of the GP websites:

- No information on extended consultations. If patients need to make an extra appointment for more than one medical issue, the website should provide information on how to do so.
- Complaints policy difficult to find. It was difficult to find the complaints policy on many of the websites because it is hidden within certain tabs. It is important to have this information readily available on the homepage for patient accessibility.
- Difficulty making official complaints. Many of the GP websites, they do not provide an online form which patients can use to file official complaints. This would make filing complaints much easier and more efficient for the patients.
- No meetings dates or times for Patient Participation Groups. This information is vital to patients knowing how to get involved in PPG meetings.
- No recent meeting minutes from Patient Participation Groups. This is essential to keep patients informed and up-to-date about meetings.

# 6. Recommendations and Responses

The following recommendations were sent to each GP practice, including their respective response back to Healthwatch Hackney.

GP Practice	Recommendation	Response
Allerton Road Medical Centre	1. Add information on extended consultations 2. Add working accessibility link 3. Difficult to find screen reader 4. Place complaints policy on home page 5. Add information on Patient Participation Group such as description, meeting dates and location 6. Update meeting minutes (most recent from March 2019)	No response
Athena Medical Centre	1. Add information on extended consultations 2. Difficult to find screen reader 3. Place complaints policy on home page 4. Place online form or email in order or patients to submit official complaint 5. Add information on Patient Participation Group such as description, meeting dates and location 6. Update meeting minutes (most recent from December 2013) 7. Add online consultation tool	No response
Barretts Grove Surgery	1.Add information on extended consultations     2. Add search function	No response
Barton House Health Centre	<ul><li>1.Add information on extended consultations</li><li>2. Create bigger text for noticeboard</li><li>3. Update PPG meeting list (most recent 12/9/2019)</li><li>4. Add meeting minutes for PPG</li></ul>	Email response stated they are I the process of updating the website and have taken the recommendations on board
Beechwood Medical Centre	<ol> <li>Add information on extended consultations</li> <li>Organize tabs to make navigation easier</li> <li>Add online general feedback form</li> <li>Add online complaint form or email to submit official complaint</li> </ol>	Will change website according to recommendation

	5. Add meeting dates and times for PPG	
Brooke Road Surgery	1. Add information on extended consultations 2. Add search bar for easier navigation 3. Add zoom and translation option 4. Add screen reader 5. Place complaint policy on home page 6. Create forum for adding feedback/complaints 7. Add meeting minutes for PPG	Over the phone explained: 1. They will look into adding a forum of some sort about extended consultations 2. Look into getting a search bar 3. See if they have enough funding to add a zoom features and screen access 4. Will add complaint form, something for feedback for patients to print out and send, as well as meeting minutes for PGG
Cedar Practice	1.Include practice managers phone number for complaint filing 2. Add meeting minutes for PPG 3. Add more GP to online consult platform in order to increase GP response time	No response
Clapton Surgery	1. Add information on extended consultations 2. Rearrange photos on homepage to make sure it doesn't block alert news at the top 3. Add complaints policy to homepage 4. Add general feedback link on the homepage 5. Write more information regarding PPG and add meeting dates, times and meeting minutes 6. No phone number or information on call wait times for on-call doctor	No response
Cranwich Road Spitzer and Partners	<ol> <li>Add information on extended consultations</li> <li>Add official complaint forum</li> <li>Add meeting minutes for PPG</li> </ol>	No response
Dalston Practice	Add information on extended consultations     Fix broken links on accessibility page     Add complaints policy on homepage	No response

	4. Create official complaint forum	
	5. Add online form to join PPG	
	6. Add meeting dates, times and	
	recent meeting minutes for PPG	
	(most recent from 2013/2014)	
De Beauvoir	1. Add information on extended	1. Added email address
Surgery	consultations	for patients to send
Cargory	2. Add official complaint forum	complaint to make
	3. Add more information about PPG	complaints easier to
		submit
	meetings	
	4. Add meeting dates, times and	2. Added information on
	recent meeting minutes for PPG	PPG and meeting
	(most recent from December 2012)	minutes from 8/1/2019
Elm Practice	Add information on extended	Email response stated
	consultations	they will look over review
	2. Add more information on new	and make necessary
	patient registration	changes
	3. Organize tabs	onangee
	4. Add complaints policy to	
	The state of the s	
	homepage	
	5. Create official online forum	
	6. Add meeting dates, times and	
	updated meeting minutes for PPG	
	(most recent from December 2016)	
	7. Add online consultations for	
	patients	
Elsdale Street	Add information on extended	Responded: 'Not sure
Surgery	consultations	this is of any relevance'
ourgory	Organize tabs to make finding	and it of any followanted
	information easier	
	3. Add screen accessibility and	
	zoom feature	
	4. Add complaints policy on	
	homepage	
	5. Add information/procedure on	
	how to make formal complaint	
	6 Add mosting times and mosting	
	6. Add meeting times and meeting	
	minutes for PPG	
Gadhvi		No response
	minutes for PPG  1. Add information on extended	No response
Gadhvi Practice	minutes for PPG  1. Add information on extended consultations	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific 4. Add screen accessibility and	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific 4. Add screen accessibility and zoom feature	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific 4. Add screen accessibility and	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific 4. Add screen accessibility and zoom feature	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific 4. Add screen accessibility and zoom feature 5. Place complaints policy on home	No response
	minutes for PPG  1. Add information on extended consultations 2. Add information on how to register as new patient 3. Make tabs categories more specific 4. Add screen accessibility and zoom feature 5. Place complaints policy on home page	No response

Healy Medical	1. Add information on extended	No response
Centre	consultations	·
	2. Place complaints policy on	
	homepage	
	3. Create online form to file official	
	complaint	
	4. Add meeting dates, times and	
	meeting minutes for PPG 5. Add online consultation tool	
Heron Practice	Place complaints policy on	No response
TICIOII I Ideliec	homepage	No response
	2. Add forum to file official complaint	
	online	
	3. Upload recent meeting minutes	
	from PPG	
Hoxton	Place complaints policy on	Detailed complaint
Surgery	homepage	information in a separate
	2. Add forum to file official complaint	tab under further
	online	information and practice
	3. Upload recent meeting minutes from PPG	policies. 2. PPG listed under
	Homero	Patient Forum Group
		which includes details on
		meeting minutes and
		information on joining
Kingsmead	1. Add information on extended	No response
Healthcare	consultations	
	2. Place name and contact	
	information for practice manager in	
	order to make official complaint	
	3. Add online booking tool	
	4. Explain online prescription ordering service such as how to	
	register	
	5. Provide link for online consultation	
Latimer Health	Add information on extended	1. Added information
Centre	consultations	about extended
	2. Give patient manager name for	consultations
	patients to make complaints	2. Practice manager's
	3. Add dates, times and meeting	name updated on the
	minutes for PPG (last updated report	website
	was 2014-2015)	3. PPG section updates
		and uploaded last PPG
		minutes 4. Online consultations
		log and short cut placed
		on the homepage making
		it more visible
		IL HIDLE AISIDIE
Lawson	Does not give meeting dates and	No response

Lea Surgery	1. Website does not have zoom feature 2. Allow official complaints to be done online 3. Add information on how to join PPG other than a simple online form such as meeting dates, times and its purpose 6. Add recent meeting minutes from PPG (last updated 2017)	Email responses that they are in the process of making the changes with urgency
London Fields Medical Centre	1. Add information on extended consultations 2. Provide online registration for new patients 3. Add tool for google translate to increase accessibility 4. Add online form for official complaints 5. Provide forum for general feedback 6. Provide PPG meeting dates, times and meeting minutes for past meetings	1. 'We believe the layout of our site is not user friendly hence the recommendation from yourselves. Although most of the information requested is on the site, it is not displayed in a manner that make it easily accessible to a user. We are therefore in talk with our service provider in order to link the information to the tabs on the top of the home page'.  2. 'Although registration tab is on the home page, it is not clearly evident. We are in talk with our provider to link this to the online registration tab on the top of the page. Will let you know as soon as it is done'.  3. Not sure about this but waiting on our service provider for guidance. Will keep you posted'  4. 'Looking into the best option for us'  5. 'We do have a comprehensive information on this. We will be uploading it on the site with newsletters and all during this week. We

		will let you know as soon as it is done'
Lower Clapton Group Practice	<ol> <li>Add zoom feature for accessibility</li> <li>Place complaints policy on homepage</li> <li>Add forum for general feedback</li> <li>Fix PPG link</li> <li>Create online application for patient registration</li> </ol>	No response
Nightingale Practice	Provide online patient registration     Add zoom feature for accessibility     Place complaints policy on homepage     Add online registration for PPG     Place dates and times for the next PPG meeting     Add most recent meeting minutes for PPG (most recent from February 2018)	Have made patient registration form available     Placed complaint form and policy within complaints form and protocol folder     PPG minutes updated     Will take a look into getting zoom feature
Queensbridge Group Practice	Add dates and times for PPG meetings     Add recent meeting minutes for PPG (most recent from January 2018)	No response
Richmond Road Medical Centre	Create box of accessibility tools to make them easier to access     Add search bar to make it easier for users to find information     Add meeting minutes for PPG     Place PPG information on homepage to make it more accessible     Create online consultation forum	No response
Riverside Practice	Add translation tool for other languages     List complaints policy on the homepage     Add meeting dates, times and meeting minutes for PPG	Will provide translation options to other languages, list complaints policy on the homepage and add meeting dates, times and minutes for PPG meetings. Said this will hopefully be done within February

Deserves	A Add the poletic to all to a disc	A Mill magniful a function of the
Rosewood Practice	<ol> <li>Add translation tool for other languages</li> <li>List complaints policy on the homepage</li> <li>Add meeting dates, times and meeting minutes for PPG</li> </ol>	<ol> <li>Will provide translation options to other languages</li> <li>Will place complaints policy on the homepage</li> <li>Will add meeting dates, times and meeting minutes for PPG</li> </ol>
Sandringham Practice	<ol> <li>Add translation tool for other languages</li> <li>Create search bar to make finding information easier</li> <li>Create forum to file official complaint online</li> <li>Add dates and times for virtual PPG meetings</li> </ol>	<ol> <li>Placed google translate options to other languages</li> <li>Added search bar</li> </ol>
Shoreditch Park Surgery	<ol> <li>Place complaints policy on homepage</li> <li>Add online form for official complaints</li> <li>Add information about PPG such as how to join, meeting dates, and times</li> <li>Update meeting minutes for PPG (last updated December 2015)</li> </ol>	No response
Somerford Grove Practice	Add zoom feature for accessibility     Create online forum to submit official complaint	1. Added online copy of complaints packet along with an email address for submission 2. Two zoom features are on the website (one as part of the Browse aloud software and the other is the zoom function on the keyboard-crtl +)
Spring Hill Practice	Add official online complaint forum     Add meeting dates, times and meeting minutes for PPG	1. Official online complaint added 07/02 2. Meeting minutes, dates and times placed for PPG meetings on 10/02
Statham Grove Surgery	<ol> <li>Add information about complaint policy such as how to file complaint</li> <li>Create forum for general feedback</li> <li>Add information about PPGs such as meeting dates, times and meeting minutes</li> <li>Add consultation service tool</li> </ol>	No response
Trowbridge Practice	Add screen reader compatibility for better patient accessibility	No response

	2. No recent PPG meeting minutes (last updated 2015)	
Well Street Surgery	Add official complaint information on homepage to make it easier to access     Add meeting dates, times and meeting minutes for PPG (last updated 2015)	No response
Wick Health Centre	<ol> <li>Add information on extended consultations</li> <li>Place forum for submitting online official complaint</li> <li>Place PPG information in place where it's easy to find and access</li> <li>Add online consultation service</li> </ol>	Responded back with patient confidentiality information